



COUNTY OF MONO

JOB ANNOUNCEMENT

FILING DEADLINE	OPEN RECRUITMENT	SALARY
OPEN UNTIL FILLED	<i>Appraiser II, III</i> Mono County Assessor's Office Bridgeport	II: 71: \$4,505-\$5,476 III: 75: \$4,972 - \$6,044

The County of Mono is accepting applications for an Appraiser II / III with the Assessor's office in Bridgeport.

MINIMUM QUALIFICATIONS:

Valid California driver's license and one of the following:

Appraiser II:

- (1) One year of experience performing property appraisals and value determinations comparable to a Mono County Appraiser I.
- (2) Six years of experience in property tax-related duties in the Auditor/Controller's office, Treasurer/Tax Collector's office or Assessor's Office. Possession of Board of Equalization certificate required.

Appraiser III:

- (1) Four years of experience performing professional property appraisals and a bachelor's degree and possession of a valid appraiser's certificate issued by the State Board of Equalization.
- (2) Two years of experience performing professional property appraisals at a level equivalent to a Mono County Appraiser II or higher and possession of a valid appraiser's certificate issued by the State Board of Equalization.

Desirable Qualifications:

Knowledge of:

- Factors, techniques, methods, and principles involved in the appraisal of real property.
- Methods of determining property values, replacement cost approach, sales comparison approach and specifically the income approach to value.
- Laws and regulations affecting the appraisal of real property, including pertinent principles and guidelines contained in the State Constitution, Revenue and Taxation Code, and Assessor's Handbooks.
- Organization, procedures, and responsibilities of the County Assessor's Office.

Ability and willingness to:

- Apply appraisal principles, methods, and techniques in the equitable and justifiable appraisal of real property.
- Perform more complex real property appraisal work.
- Provide training and work direction to other staff.
- Assemble and analyze statistical and narrative information; prepare analytical reports.
- Read and interpret maps, assessment books, property descriptions, and legal codes.
- Assist with establishment of standardized appraisal systems and methods.
- Perform a variety of special projects and assignments quickly and accurately.

Selection Process: The selection process consists of a review of applications for relevant experience, education and training. Applicants who best match the job requirements will be invited to an oral examination (weighted 100%). Candidates must receive a final passing score of at least 70% to be placed on the eligible list, from which hires may be made. A pre-employment medical exam and background check will be conducted upon a conditional offer of employment.

Application Process: For a complete job description and application contact the County Administrative Office at (760) 932-5412 or print from the website listed below. This position is open until filled. This is being advertised "In-County" as well as to the general public. Qualified County employees who have attained permanent status will be given hiring preference. All completed County applications received in our office will be considered. Faxed applications will be accepted provided the application with the original signature is mailed to the address below.

COUNTY OF MONO
COUNTY ADMINISTRATIVE OFFICE -- HR
P.O. Box 696 ~ Bridgeport, California 93517
(760) 932-5412 ~ (760) 932-5411 (FAX) ~ website: www.monocounty.ca.gov
EOE